

Report of	Meeting	Date
Director of Public Protection Streetscene and Community (Introduced by the Executive Member for Community)	Executive Cabinet	18 February 2016

COMMUNITY ACTION PLANS - UPDATE

PURPOSE OF REPORT

1. To update Members on the progress of the four community action plans and seek approval for budget spend on agreed projects

MMENDATION(S)

- 2. Members are asked note the progress made in the development of Community Action Plans for each of the pilot areas. (Chorley East Ward, Clayton Brook, Astley Village and Rural)
- 3. Members are asked to approve the budget allocation to the Community Action Plan projects identified and described in this report.

EXECUTIVE SUMMARY OF REPORT

- 4. In March 2015 Council agreed to commence and develop community action plan programme to augment the existing neighbourhood working service. It was agreed that 4 pilot areas would be used Chorley East Ward, Astley Village, Clayton Brook and a themed Rural Areas
- 5. Work on the four community action plan areas; Chorley East Ward, Astley Village, Clayton Brook and Rural has progressed with a combination of stakeholder groups, data and local knowledge identifying projects that will have an impact on the respective locations.
- 6. The detail of the rationale used and the progress made for each community action plan area is provided below in 'Background Information' and this report seeks approval for budget spend on the actions that have been prioritised as a result of a RAG rating process detailed below.
- 7. Indicative costs for these projects have been established and the projects have been assessed and rated on their deliverability, in terms of Council influence and control, and prioritised based on potential impact for local residents and communities. Appendix A provides a full list of the projects requiring additional funding and the results of this assessment with the proposed approach to funding outlined below.
- 8. It is proposed that the £200,000 budget allocated for community action plan initiatives is apportioned to the projects that are rated green in terms of the capacity and capability of delivery lying with the Councils control and where the impact is deemed high (Green 1) or medium (Green 3). This applies to the following projects:

High impact and deliverability - 13 projects

Project	Cost
Haworth Road Parking Provision (East Ward)	£46,000
Consultation event at Tatton Community Centre (East Ward)	£3,000
Additional health walks in rural areas (Rural)	£1,000
Increase elderly resident engagement (Rural)	£5,000
Support for Community, Cultural and Entertainment events (Rural)	£3,000
Traffic calming in rural hot spots (Rural)	£7,000
Community car scheme in rural areas (Rural)	£3,000
Car parking at Astley Village Community Centre (Astley)	£25,000
Improvements to subway in Astley Village (Astley)	£15,000
Astley Village gateway schemes (Astley)	£12,000
Extension of employment projects in Clayton Brook (Clayton Brook)	£10,000
Community Café project in Clayton Brook village hall (Clayton Brook)	£5,000
Funding of local opportunities for young people (Clayton Brook)	£8,000
Total	£143,000.00

Medium impact and deliverability – 1 project

Project	Cost
Improvements to Astley Village Centre canopy	£35,000
Total	£35,000.00

9. In addition and due to the high impact envisaged, approval is sought to progress the following project within the Rural Community Action Plan, albeit that we will be reliant on an external agency to resource and pursue the actions arising out of additional enforcement resource (Amber 1).

High impact, external delivery – 1 project

Project	Cost
Parking enforcement in rural areas	£4,000
Total	£4,000.00

- 10. Should the recommendation be approved the total budget spend would be £182,000. This will leave an underspend of £18,000 which it is proposed is allocated to the Rural CAP project of providing additional activities for young people in rural areas through the Councils Community Teams sport and play programme.
- 11. These projects are forecast to be delivered in 2016/17. The projects that are not recommended here for budget approval will remain in the individual Community Action Plans and will be reassessed in terms of priority against other projects and issues that arise from the Community Action Plan process over the next financial year.

Confidential report Please bold as appropriate	Yes	No
Key Decision?	Yes	No
Please bold as appropriate		

Reason	1, a change in service	2, a contract worth £100,000
Please bold as appropriate	provision that impacts upon the service revenue budget by £100,000 or more	or more
	3, a new or unprogrammed capital scheme of £100,000 or more	

REASONS FOR RECOMMENDATION(S)

(If the recommendations are accepted)

12. To progress the development and delivery of community action plans.

RNATIVE OPTIONS CONSIDERED AND REJECTED

13. None

CORPORATE PRIORITIES

14. This report relates to the following Strategic Objectives:

Involving residents in improving their local area and equality of access for all	A strong local economy	
Clean, safe and healthy communities	An ambitious council that does more to meet the needs of residents and the local area	√

BACKGROUND INFORMATION

- 15. In 2007 Chorley Council embarked on a programme of neighbourhood working which, over a number of years, has developed into the current process where the established Neighbourhood Groups select up to three preferred projects for delivery in each financial year. The preferred projects have tended to be discreet low cost infrastructure work packages which would not necessarily have received priority treatment through business as usual delivery.
- 16. In 2015 the Council determined that the development of Community Action Planning should be piloted in four discreet areas as the next step with the emphasis on determining wider community needs and developing actions to meet those needs. It was envisaged that the actions would be larger in scale than neighbourhood preferred projects and in some cases delivered over the medium to long term rather than within a financial year.
- 17. It is intended to review the community action plan process within the next financial year and a further paper will be drafted for Executive Cabinet at that time to determine the future direction and development of Community Action Planning in Chorley.
- 18. The four community action plan areas have each developed a unique approach to developing their action plan, but in each case led by a senior officer and lead Member. For context each area has developed their plan as follows:

CHORLEY EAST WARD

CAP Area	Chorley East Ward
Lead Officer	Simon Clark
Lead Member	Clir A Morwood
Background	A stakeholder group was formed with the Chorley East Ward Members, a representative from the volunteer community and a representative from the main registered social housing provider. The stakeholder group has identified several themes under which any actions would be developed – these are: • Community Consultation • Promoting Community Assets in Chorley East Ward • Housing • Environment • Access to Community Facilities and Assets • Employment Discussions within the stakeholder group identified that consultation with the community is a key action to establish what they see as their needs and to explore the role of co-production in addressing those needs. Therefore in the interim and to address a particular local issue the group determined that a large scale infrastructure action should be delivered.
Actions Determined to Date	Consultation Identify existing (known) community needs and planned action/projects Identify key community stakeholders who can act as point of reference for the CAP stakeholder group Develop a consultation and communication process to engage with Chorley East Ward community Undertake wider consultation with the community to determine their priorities for Chorley East Ward Promoting Community Assets Identify the assets in Chorley East Ward that can be better promoted to increase the popularity of the area: such as Healey Nab; Canal Walks; Lord St MUGA; Tatton CC; Green Space Housing Develop a programme to support tenants in becoming the 'best' tenants and integrated into community life Identify and provide targeted assessment of housing standards conditions in high density private rented sector areas Targeted activity to address the impact of high tenancy turnover in Chorley East – fly tipping of flat clearances

	Environment
	Environment
	Land at Haworth Road – scope development of site into a parking area for school and visitors accessing Healey Nab – provide local information boards on walks and history of H Nab
	Back Eaves Lane – improvements to 'common land' at 144- 150 Eaves Lane and 11-15 Colyton Road
	Ex Hospital Site - Morris Homes resolve 'wall' issue and designated footpath
	Steeley Lane Gateway project
	Back Alleys – map ownership and responsibility for back streets including gullies, weeds and surface condition
	Deprivation/Inequality
	Identify gaps in facility provision and hurdles to community using them to optimum capacity
	Employment
	Set up a Job Club to provide support and advice in terms of CV writing, interview technique and application completion support
	Engage adult learning providers to develop outreach resources for Chorley East Ward residents
	Link the Councils business advice, employment and skills team with targeted activity.
Delivery of Actions	Some actions identified above are already being delivered through a re-focus of service provision in terms of business as usual work. e.g.
	Identify and provide targeted assessment of housing standards conditions in high density private rented sector areas
	Back Alleys – map ownership and responsibility for back streets including gullies, weeds and surface condition
	Steeley Lane Gateway project

ASTLEY VILLAGE

CAP Area	Astley Village
Lead Officer	Gary Hall
Lead Member	Cllr S Murfitt
Background	Actions to be delivered within Astley Village have been determined through a data and intelligence driven approach. Reviewing information from a range of sources such as Indices of Multiple Deprivation, resident satisfaction information and data from the Office for National Statistics (OCS) has highlighted a number of key priorities or challenges for Astley: • Community cohesion due to high numbers of rented properties

- Perceptions of safety after dark including anti-social behaviour
- Traffic, parking and speeding
- Better and more attractive local facilities and amenities
- Support for young families including access to employment due to pockets of deprivation
- Support for local businesses to create a vibrant village centre

The themes for delivery include:

- Traffic and transport provision
- · Health and social inclusion
- Public realm and local business improvement
- · Customers, community and stakeholders
- Improving outcomes for local residents

Actions Determined to Date

The following actions are planned to be progressed over the next year, grouped by theme:

Traffic and transport provision

- Identify a suitable area for Derian parking
- Explore the use of the land on pony field
- Explore the use of the Rugby Club for formal parking
- Explore the possible use of Euxton Lane developments site as a solution for parking and further Derian House development
- Identify a suitable area for event parking problems
- Improve Westway fields drainage
- Create formally surfaced parking on the land next to Parklands High schools

Health and social inclusion

- Improve drainage on Westway field so the use of pitches is maximised
- Investigate changing pitch layout
- Make the pitches available only to under 16's to solve current issues of adults using the pitches
- Create a new play area located in between LCC football pitch and CBC pitches
- Create access to new rugby development facilities via Westway field

Public realm improvements

- Environmental improvements to the main village centre approach including re-surfacing and the introduction additional lighting, planting, seating and public art.
- Extension and rationalisation of car parking at Astley Village Community Centre
- Rationalisation of public realm around the Village centre car park including re-rendering of the 'back of house' wall, provision of a timber clad bin store and installation of the 'green wall' feature.
- Timber cladding to the village centre canopy
- Astley Village subway repointing of steps and blockwork, installation of additional hand rail and ground cover planting
- Village centre Gateway Schemes, combining planting with lighting and signage and two locations

Customers, Community and Stakeholders Strengthen partnership working with existing groups to develop a greater sense of community. • Identify or create a mechanism to engage the local community and provide a fresh voice for residents in the area. • Develop volunteering activity in the area and promote time credits as a

- way to share skills and earn rewards
- Work with residents to increase community cohesiveness.
- Better manage community assets
- Develop a youth pact. involving young people and letting them have a say in their local community matters.

Improving outcomes for residents

- Develop initiatives to equip residents with the skills and resources they need to access employment opportunities
- Targeted work with families, parents and children to support improved outcomes

Delivery of Actions

The actions within the plan are designed to have sustainable benefits across a number of themes. Many actions are already being facilitated through small changes to business as usual, such as linking shop owners with the council's business support team and closer working with the Chorley VCFS Network to help local community groups to develop. Work has also been progressed to secure funding for further provision in the WestWay area.

Certain actions around public realm improvements to the commercial centre have been identified as a priority if funding is approved. These actions have been prioritised as they will contribute towards a number of cross-cutting benefits for the local community. For example, better lighting will improve community safety; improvements to the commercial centre will create a more attractive environment to encourage trade and increase local civic pride. The actions aim to deliver tangible improvements towards making a more vibrant and accessible village, resulting in better facilities for visitors, local businesses and residents alike.

CLAYTON BROOK

CAP Area	Clayton Brook	
Lead Officer	Jamie Carson	
Lead Member	Cllr M Lynch	
Background	A management group involving Clayton-le-Woods North ward has met on several occasions. They have looked at data for Clayton Brook and have taken into consideration planned and existing activity in the area. Given the significant levels of activity in the area, it was not felt to be the best use of everybodies time to convene meetings of all stakeholders to discuss all elements of the plan. The group have identified the following work streams: 1. Maximise the use and community involvement in the Village Hal. 2. Improve the environment and encourage pride in Clayton Brook. 3. Increase opportunities for young people to be active, engaged and develop.	

Work with residents and Places for People to improve housing.
 Enhance employment opportunities for local residents.
 Increase community safety on Clayton Brook.

However, there will be further consultation and engagement with various stakeholders under each work stream. For example, there will be work with the Parish Council to consider how a masterplan for play and recreation areas will increase opportunities for young people to be active, engage and develop. Other examples include working with Places for People on housing issues and public realm and working with employers to enhance employment opportunities.

Actions Determined to Date

The following actions are planned to be progressed over the next 12 months. Some are existing activities that are to continue, some have made initial steps and others have yet to start. Sustainability and developing community capacity is a key element of the plan and opportunities to progress this are being explored at all times:

- Complete extension works at Clayton Brook Village Hall.
- Create a community café to be operated as a community enterprise.
- Explore community management of the Village Hall.
- Enhance joint working amongst organisations responsible for the public realm.
- Develop opportunities for local people to access training and employment.
- Maximise community involvement in the public realm, for example, the Grow To Share project.
- Ensure the long term sustainability of the Aspire Youth Club.
- Lighting project for the MUGA area.

Delivery of Actions

If the recommendations are approved this will support projects on employment, the community café and providing local opportunities for young people. We will look to support the Grow To Share group with other funding sources and will need to revisit enhancement works to the central precinct. There are many other tasks that do not require additional funding and could be delivered by using existing resources more effectively in partnership. These projects will be progressed, with partners, and include for example:

- Extend the reach and involvement of Community Action Plan working.
- Integration projects, working with residents originating from Eastern European communities.
- Working with the Police to address community safety concerns that residents have.
- Improve access to NHS dentistry services.
- Early intervention and prevention work with whole families.
- Work with schools, at their request, to enhance road safety.
- Develop Time Credit opportunities in the local area.
- Explore better ways to communicate and engage with residents.

RURAL AREAS

CAP Area	Rural Areas
Lead Officer	Lesley Ann Fenton
Lead Member	Cllr A Whittaker

The Rural Action Plan was focused on the borough's wards which are classified as rural by the Office for National Statistics (ONS) and included:

- Brindle and Hoghton
- Chisnall
- Eccleston and Mawdsley
- Heath Charnock and Rivington
- Lostock
- Pennine
- Wheelton and Withnell

Given the geographical scale of this action plan it was agreed with members at the on-set of the programme that this action plan would focus on four themes informed mainly from data relating to these rural areas provided by Public Health England and the Office for National Statistics. The four themes were:

Background

- Health and Social Inclusion
- Digital Access
- Traffic and Transport Provision
- Employment Opportunity

Due to the high number of stakeholders relating to this action plan in order to keep meetings manageable but give all concerned the opportunity to discuss the research findings and put forward proposals two stakeholder groups were established. The first involved the chairs from the fifteen Parish Councils covered by the plan. The second stakeholder group involved the thirteen ward and County Councillors covering those areas.

As part of the development of the Action Plan, the Stakeholder groups considered feedback from rural residents involved in the Council's Resident Satisfaction Survey. The themes reflected residents views on what the main priorities for improvement should be in their area, in particular speeding and other traffic issues was identified as a top priority. Litter in rural areas was also a top priority which will be picked up by the action plan.

Actions Determined to Date

There are 29 actions in total identified in the Rural Community Action Plan under the four themes.

Health & Wellbeing.

Seventeen of the actions fall under this theme aimed at delivering three key objectives.

The first objective is to improve existing open space and outdoor provision. Eight actions are identified which include for example implementing the play provision as set out in the Play and Open Spaces Strategy, reviewing existing low quality sites in rural areas to identify appropriate improvement projects for 2017-19, undertaking conservation work in Rivington and to work with rural areas to undertake community clean-ups.

The second objective is to deliver a programme of activities to help improve health and wellbeing. Four actions are identified and include, organising social and other recreational cycling opportunities through rural villages, supporting the continued existence of the Wymott Bowling Green, delivering additional health walks in rural areas and introducing more activities in rural

areas for 11-14 year olds.

The third objective is to tackle social isolation in rural areas. Five actions have been identified including increasing the meals on wheels take-up, piloting a local volunteering network, increasing the number of elderly residents attending luncheon clubs etc., exploring the potential for more pop up cafes in rural villages and introducing a grant scheme to support the continuation and new community, cultural and entertainment events in rural areas.

Digital Access

The main objective under this theme is to increase access to supported online services and help individuals and communities understand and gain the benefit of being on-line.

There are two actions identified. One will involve working with the parish council's to develop rural hubs which enables local residents to access IT equipment and receive digital support and training. The other action is working with LCC to increase broadband coverage and speed in rural areas.

Traffic and Transport Provision

There are two key objectives under this theme. The first is to improve road safety in rural areas and three actions have ben identified and include delivering traffic calming measures in hot spot areas and to tackle illegal parking on footpaths and verges in village areas.

The second objective is to ensure rural residents have access to public and community transport in their area. Three actions will seek to work with LCC, Parish Councils and third parties to increase the number of volunteer drivers. Linked with the actions around social isolation, explore with partners who own mini buses the potential to utilise dormant vehicles during the day and to consider ways to provide subsidised public transport in rural areas once LCC support is withdrawn.

Employment Opportunities

There are two key objectives under this theme. One is focused on creating jobs in rural areas by supporting rural business start-ups and rural business expansions. Three actions will include improving publicity of the business support services in rural areas, publicising the availability of shop front and vacant property grants in the rural areas and introducing an on-line Borough directory to support the development of local supply chains.

The other objective is to support unemployed residents in rural areas to access training and job opportunities. The action will promote the Chorley Works Programme in the rural wards with the highest no of JSA claimants.

Delivery of Actions

Over 60% of the actions identified can be delivered within existing resources or have funding already earmarked for delivery e.g S106 funding A few are subject to funding bids. If the funding proposed for the rural actions are approved then this will support the delivery of eight key actions.

IMPLICATIONS OF REPORT

19. This report has implications in the following areas and the relevant Directors' comments are included:

Finance	Customer Services		
Human Resources	ources Equality and Diversity		
Legal	Integrated Impact Assessment required?		
No significant implications in this area	Policy and Communications		

COMMENTS OF THE STATUTORY FINANCE OFFICER

- 20. The £200k revenue budget for Community Action Plans was allocated from 15/16 New Homes Bonus. This will be carried forward into 2016/17 to fund these projects. Some of these projects may meet the requirements of capital expenditure. In this case the revenue budget will be moved to fully meet these capital costs and therefore have no impact on borrowing.
- 21. Funding for future projects not included in this report will need to be requested as part of the 2017/18 budget setting process.

COMMENTS OF THE MONITORING OFFICER

22. No comments

JAMIE CARSON
DIRECTOR OF PUBLIC PROTECTION STREETSCENE AND COMMUNITY

There are no background papers to this report.

Report Author	Ext	Date	Doc ID
Simon Clark	5732	15 February 2016	CAPbudget 2016

APPENDIX A

Ability to deliver					
Green	Delivered entirely within CBC capability or contract management				
Amber	Delivered with some capability provided by external/partner agencies				
Red	Delivered using entirely external capability and funding streams				

Recommended for approval

Level of priority	Description
1	High impact and within notional £50K budget provision per CAP area
2	Medium impact and within notional £50K budget provision per CAP area
3	High impact and outside a notional £50K budget provision per CAP area
4	Medium impact and outside a notional £50K budget provision per CAP area
5	Low impact and within a notional £50K budget provision per CAP area
6	Low impact and outside a notional £50K budget provision per CAP area

Project Title	CAP Area	Theme	Detail	Indicative cost	Deliverability	Priority
Haworth Road Parking Project	East Ward	Environment	Haworth Road – area of undeveloped council owned land adjacent to Chorley St James Primary School. Proposed development of car parking provision for school pick up and gateway to Healey Nab – indicative cost would provide 32 spaces and information boards about the area.	£46K	Green	1
Consultation event at Tatton Community Centre	East Ward	Consultation	Consultation event at Tatton CC - interactive sessions to seek resident and business views on the development of the CAP and what their priorities are in the medium/long term	£3K	Green	1
Engage with young people	East Ward	Consultation	Engaging with young people in the area to seek their views – using Bauer Media approach – 4 interactive sessions	£3K	Amber	1

Project Title	CAP Area	Theme	Detail	Indicative cost	Deliverability	Priority
Eaves Lane Hospital Wall	East Ward	Environment	Hospital Wall – a residual boundary wall on the old Eaves Lane hospital site to be demolished and the obsolete public footpath behind integrated with the adopted highway footway	£26K	Green	4
Activities for 11-14 year olds in rural areas	Rural	Health & Social inclusion	Introduce more activities for 11-14 year olds in rural areas It will be localised to a few villages. However it was a priority by residents. Members may want to spend some money.	£30k to fund play rangers/employ casual staff	Green	4
Additional health walks in rural areas	Rural	Health & Social Inclusion	Introduce additional health walks in rural areas	£1k to pay expenses and cost of training and equipment.	Green	1
Increase elderly resident engagement	Rural	Health & Social Inclusion	Increase no of elderly residents attending luncheon clubs, pop up cafes visits to attractions in Chorley and outside the borough etc.	£5k to subsidise travel, support public liability insurance for pop up cafes	Green	1
Support for Community, Cultural and Entertainment events	Rural	Health & Social Inclusion	Support for Community, Cultural and Entertainment events	£3k to create a small rural grant pot (max. £250 grant)	Green	1
Traffic calming in rural hot spots	Rural	Traffic & Transport Provision	Introduce Traffic calming in rural hot spot areas using SPIDs	£7k to purchase and install SPIDs	Green	1
Parking enforcement in rural areas	Rural	Traffic & Transport Provision	Blitz hot spot illegal parking on footpaths and verges in Eccleston, Croston and Brinscall evenings and weekends	£1k to fund Parkwise overtime.	Amber	1

Project Title	CAP Area	Theme	Detail	Indicative cost	Deliverability	Priority
Community car scheme in rural areas	Rural	Traffic and Transport	Develop/extend a community car scheme in rural areas	£3k to cover insurance, DBS checks and subsidise costs for volunteers.	Green	1
Hall Gate car park improvements	Astley	Public Realm Improvements	Raised carriageway table and footpath connection from Hall Gate Car Park.	£15,000	Amber	3
Environmental improvements to Astley Village Community Centre	Astley	Public Realm Improvements	Environmental improvements to the main Village Centre approach including resurfacing and the introduction of additional lighting, planting, seating and public art.	£50,000	Amber	3
Car parking at Astley Village Community Centre	Astley	Public Realm Improvements	Extension and rationalisation of car parking at Astley Village Community Centre	£25,000	Green	1
Rationalisation of public realm around Astley Village Community Centre	Astley	Public Realm Improvements	Rationalisation of public realm around the Village Centre car park including rerendering of the 'back of house' wall, provision of a timber clad bin store and installation of the 'green wall' feature	£60,000	Amber	3
Improvements to Astley Village Centre canopy	Astley	Public Realm Improvements	Timber cladding to Village Centre Canopy.	£35,000	Green	3
Improvements to subway in Astley Village	Astley	Public Realm Improvements	Astley Village Subway repointing of steps and blockwork, installation of additional hand rail and ground cover planting	£15,000	Green	1
Astley Village gateway schemes	Astley	Public Realm Improvements	Village Centre Gateway schemes, combining planting with lighting and signage in 2 locations £12,000	£12,000	Green	1
Extension of employment projects in Clayton Brook	Clayton Brook	Employment	Extend the capacity of existing employment projects to target Clayton Brook residents.	£10,000	Green	1

Project Title	CAP Area	Theme	Detail	Indicative cost	Deliverability	Priority
Community Café project in Clayton Brook village hall	Clayton Brook	Health and Social Inclusion	Pump priming funding to establish the Community Café project within Clayton Brook Village Hall,	£5,000	Green	1
Funding of local opportunities for young people in Clayton Brook	Clayton Brook	Health and Social Inclusion	Funding to ensure there are local opportunities for young people. This will be used to develop the Aspire Youth Club and create formal links with the community café and the Youth Zone.	£8,000	Green	1
Clayton Brook Community Growing Group	Clayton Brook	Health and Social Inclusion	Clayton Brook Community Growing group have requested funding to support the development of their project. They have asked for £10,000 per year, for 3 years. They have been asked to provide further information.	£10,000	Amber	5
Enhancement of the precinct in Clayton Brook	Clayton Brook	Public Realm Improvements	£25,000 to fund a programme of works to further enhance the precinct in Clayton Brook. This would include CBC land, Places for People and private owners.	£25,000	Amber	3